

## Monthly Website Wellness Checklist

- Without logging in, open the website and check it is loading OK on desktop and phone
- Make sure the secure padlock is showing in your browser bar (if you have a security certificate).
- Log into the site
- Check the backups (I recommend UpdraftPlus for this). Check that an automated back has successfully run since you last added any content. If it hasn't run a backup. You can see [my blog here](#).
- From the Dashboard, choose Updates. Update anything that needs an update in the order Plugins, Theme, WordPress (P,T,W alphabetical)
- Test the contact form - send yourself a message
- Test the sign up form - sign up to your list
- Have a quick look at your Google Analytics to see how many visitors you have had this month. Add to your tracking sheet.
- For extra points check for broken links <https://www.brokenlinkcheck.com>